

Committee Meeting Report Form

Committee Membership Date September 8, 2010

Chair Person Judy Leuthaeuser

Members Present:

Judy Leuthaeuser, Beth McGuire, Sharon Tajahod, Michelle LaMar, Jayme McCourt, and Diane Dockrill

Absent: Debbie Kubena-Yatsko, Barb Meador, and Greg LaForme

Meeting Summary: (Discussion items, business completed, etc.)

1. Diane Dockrill was welcomed as a new member of the committee.
2. Group discussed the format for election slate to be emailed to all members in October.
3. Group discussed the number of openings for membership, possible applicants and the status of application procedures.
4. Group discussed membership attendance at Council meetings and committee meetings.

Decisions Made:

1. Committee will hold Nov. election with same procedures as previous years, with the addition of the previous three years of Council meeting attendance records for applicants seeking membership renewal, rather than just one year's records. Election results will be announced at the end of the Nov. meeting.
2. Committee members will contact various possible applicants for membership and invite them to apply. Jayme has sent out two applications and Debbie contacted the new head of the United Way of Medina County.
3. Three elected members with poor attendance will be emailed about their attendance. Kevin Kaufmann had contacted the membership committee chair about his attendance and will become more active in October, so will not receive an email reminder to attend.
4. Three statutory members will need to receive letters about their attendance records, per HB 289.
5. Per conversation with Mead Wilkins, Sharon Tahajod has accepted nomination for the chair elect position for 2011.

To Do: (Pending items, next steps, person responsible, etc.)

1. Judy will send an email with application attached to the seven current elected members who are up for re-election. She will also send an email to Joyce Giles welcoming her as a statutory member of FFC as the new head of the Medina County Office for Older Adults
2. Judy will email elected members Tonya Martin, Kris Quallich, and Sienna Jackson to remind them to attend Council meetings.
3. Judy will verify student populations in the Medina and Brunswick school districts to determine statutory membership for the school superintendent of the county's largest school district.
4. Judy will seek Leadership Medina County publicity for FFC request for applications for membership.
5. Application information will appear in next Tuesday's Medina Gazette per Jayme's request.
6. Beth and Sharon will send membership applications to interested parties and Sharon will continue to seek parent advocates.
7. Judy will discuss with Council Chair the letters to statutory members Pat Geissman, Greg LaForme, and Randy Stepp about their Council attendance records, as mandated by HB 289.
8. Committee will check references for new candidates for membership in October.

Next meeting: Date Wednesday, October 13, 2010
Time 9:30 a.m.
Place Medina Library, Meeting Room 3A

Report completed by: Judy Leuthaeuser